



NOTTINGHAM CITY COUNCIL
COMMISSIONING AND PROCUREMENT SUB-COMMITTEE

Date: Tuesday, 13 March 2018

Time: 10.00 am

Place: LH 0.06 - Loxley House, Station Street, Nottingham, NG2 3NG

Councillors are requested to attend the above meeting to transact the following business

Corporate Director for Strategy and Resources

Governance Officer: Kate Morris, Governance Officer **Direct Dial:** 01158764353

AGENDA

Pages

- | | | |
|----------|---|---------|
| 1 | APOLOGIES FOR ABSENCE | |
| 2 | DECLARATIONS OF INTERESTS | |
| 3 | MINUTES
To confirm the minutes of the meeting held on 13 February 2018 | 3 - 8 |
| 4 | CONTRACT FOR THE PRODUCTION, PRINTING AND DESPATCH OF COUNCIL TAX ANNUAL AND WEEKLY BILLING, REMINDER NOTICES, BENEFIT STATEMENTS AND ASSOCIATED DOCUMENTS - KEY DECISION
Report of the Strategic Director of Finance | 9 - 12 |
| 5 | CRIME AND DRUGS PARTNERSHIP CONTRACT APPROVAL 2018/19 - KEY DECISION
Report of the Director of Commissioning & Procurement, the Director Public Health, the Director of Strategy & Policy and the Director Community Protection. | 13 - 16 |
| 6 | EXCLUSION OF THE PUBLIC
To consider excluding the public from the meeting during consideration of the remaining item(s) in accordance with Section 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption | |

outweighs the public interest in disclosing the information.

**7 CRIME AND DRUGS PARTNERSHIP CONTRACT APPROVAL
2018/19 - KEY DECISION - EXEMPT APPENDICES**

17 - 22

Report of the Director of Commissioning & Procurement, the Director Public Health, the Director of Strategy & Policy and the Director Community Protection.

ALL ITEMS LISTED 'UNDER EXCLUSION OF THE PUBLIC' WILL BE HEARD IN PRIVATE. THEY HAVE BEEN INCLUDED ON THE AGENDA AS NO REPRESENTATIONS AGAINST HEARING THE ITEMS IN PRIVATE WERE RECEIVED

IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE GOVERNANCE OFFICER SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING

CITIZENS ATTENDING MEETINGS ARE ASKED TO ARRIVE AT LEAST 15 MINUTES BEFORE THE START OF THE MEETING TO BE ISSUED WITH VISITOR BADGES

CITIZENS ARE ADVISED THAT THIS MEETING MAY BE RECORDED BY MEMBERS OF THE PUBLIC. ANY RECORDING OR REPORTING ON THIS MEETING SHOULD TAKE PLACE IN ACCORDANCE WITH THE COUNCIL'S POLICY ON RECORDING AND REPORTING ON PUBLIC MEETINGS, WHICH IS AVAILABLE AT WWW.NOTTINGHAMCITY.GOV.UK. INDIVIDUALS INTENDING TO RECORD THE MEETING ARE ASKED TO NOTIFY THE GOVERNANCE OFFICER SHOWN ABOVE IN ADVANCE.

NOTTINGHAM CITY COUNCIL

COMMISSIONING AND PROCUREMENT SUB-COMMITTEE

MINUTES of the meeting held at LH 0.06 - Loxley House, Station Street, Nottingham, NG2 3NG on 13 February 2018 from 10:00 – 10:48

Membership

Present

Councillor Graham Chapman (Chair)
Councillor David Mellen
Councillor Toby Neal

Absent

Councillor Jon Collins
Councillor Dave Trimble
Councillor Jane Urquhart
Councillor Nick McDonald

Colleagues, partners and others in attendance:

Katy Ball	-	Director of Commissioning and Procurement
Kaj Ghattaora	-	Market Strategy and Development Manager
Kate Morris	-	Governance Officer
Steve Oakley	-	Head of Contracting and Procurement
Christine Oliver	-	Nottingham Crime and Drugs Partnership
Jo Pettifor	-	Strategic Procurement Manager
Jules Sebelin	-	NCVS

Call-in

Unless stated otherwise, all decisions are subject to call-in. The last date for call-in is 22.02.2018. Decisions cannot be implemented until the working day after this date.

47 APOLOGIES FOR ABSENCE

Councillor Jon Collins – Council Business
Councillor Nick McDonald – Work Commitments
Councillor Jane Urquhart – Work Commitments

Louise Craig – Nottingham CVS.

48 DECLARATIONS OF INTERESTS

None

49 MINUTES

The minutes of the meeting held on 12 December 2017 were agreed as a true record and they were signed by the Chair.

50 VOLUNTARY AND COMMUNITY SECTOR UPDATE

Jules Sebelin, Business Development Manager, Nottingham CVS gave a verbal update report on the relevant issues from the Community and Voluntary services. She highlighted the following points:

- (a) It is positive to see community and voluntary groups feature so much in the Procurement Strategy to be discussed in a later item, Nottingham CVS are working hard with small groups to ensure that they are ready to bid in competitive tendering processes;
- (b) the smaller, more specialised networks are still running well. Additional networks are being formed to address emerging issues, including one working to address food poverty;
- (c) the Journey to Employment development tool is doing good work encouraging people into voluntary work then on to employment from that point. Last year Nottingham placed in the top 2 across the Midlands and Wales for helping people on this programme;
- (d) the introduction of new data protection legislation is causing concerns among the voluntary and community sector. Nottingham CVS have been offering very low cost training to groups to ensure that groups know what they need to do to be compliant with new rules.

Following questions and comments the following further information was highlighted:

- (e) Fuel poverty is also an issue within certain areas of Nottingham City. There are pieces of joint work taking place to improve this situation and to improve private rented accommodation.

RESOLVED to thank Jules Sebelin for her attendance and to note the content of her update.

51 NOTTINGHAM CITY COUNCIL PROCUREMENT STRATEGY 2018-2023

Katy Ball, Director of Commissioning and Procurement presented a report on the Nottingham City Council Procurement Strategy 2018-2023 highlighting the following points:

- (a) The Procurement Strategy currently in place has increased social value, with 50% of contracts being awarded to small or voluntary groups, and helped to drive the local economy with over 60% of contracts remaining local, providing over 360 jobs in the local job market in the last 3 year;
- (b) the renewed Procurement strategy for 2018-2023 continues to focus spending power of the Council with the key strategic objectives of:
 - Citizens at the heart
 - Securing economic, social and environmental benefits
 - Commercial efficiency

RESOLVED to:

- (1) **Endorse the revised Nottingham City Council Procurement Strategy 2018-2023 as attached to the report published in the agenda, and to recommend the draft strategy to Full Council for approval;**

- (2) Note that outcomes of procurement activity undertaken under the Procurement Strategy will be reported to Committee on an annual basis;**

Reasons for decision

- (1) Adopting a robust framework for the procurement of goods, works and services is essential to delivering the Council's strategic priorities;
- (2) The Strategy will drive the delivery of social value for the city and set out the following core principles for all procurement activity:
 - Commercial efficiency
 - Citizens at the heart
 - Partnership and collaborations
 - Governance, fairness and transparency
 - Ethical standards; and
 - Innovation and improvement
- (3) The Strategy supports compliance with legal and procedural requirements of EU and UK Procurement regulations;
- (4) The Strategy will inform the supplier market of the Council's key strategic objectives and will enable suppliers, in particular local businesses, SME, SE's and the voluntary and community sector to access contract opportunities.
- (5) The implementation of the Procurement Strategy is expected to deliver significant financial benefits allowing the Council to maximise savings and value for money.

Other options considered

Another option considered is to do nothing. This was rejected as the procurement strategy 2014-17 is due to expire and a refreshed strategy is needed to set out strategic direction and approach for procurement activity.

52 FEE RATES FOR ADULT SOCIAL CARE SERVICES 2018/19 - KEY DECISION

Kaj Ghattaora, Market Strategy and Development Manager presented a report on the Fee rates for adult social care services 2018/19. During discussion the following points were highlighted:

- (a) The rates as detailed in the exempt appendix to the report take into account the National living wage rates from April 2018.
- (b) consultation with providers will take place in February and March 2018;

RESOLVED to:

- (1) Approve proposals which will be consulted on with service providers for fee rates in 2018/19 for Adult Social Care Services as outlined in the exempt appendix pricing detail;**
- (2) To delegate authority to the Director of Commissioning and Procurement to agree fee rates in accordance with the proposals detailed in the exempt appendix pricing details. This is subject to the outcome of consultation with providers in line with the Council budget;**
- (3) To approve the total spend associated with this decision of £2.657million. Approval to spend against the high cost placement provision will be through the Council's scheme of delegation for Adult Care Packages;**
- (4) To delegate authority to the Director of Commissioning and Procurement to agree any adjustments to residential and nursing fee rates in accordance with the final Valuing Care report, within the available budget;**

Reasons for decision

- (1) The Council is contractually bound to consider fee rates on an annual basis where it has a statutory duty to provide a service. This is balanced against budget commitments and pressures for the Council.
- (2) Nottingham City Council has a policy to pay the Nottingham living wage in respect of all services it directly commissions;

Other options considered

There are three alternative options. The first is to do nothing. This was rejected as the Council is contractually bound to review rates annually and doing nothing would put the Council at risk of legal challenge.

The second alternative option is to offer different fee rates. This would put pressure on the Adult Social Care budget and as such this option was rejected.

Lastly there is the option to undertake analysis of individual provider costs and offer fee rates based on the cost of care to factor wage rate paid, pension contributions, profit and void levels etc. This option was rejected as it represents a cumbersome piece of work that is not currently feasible. It is proposed that a review is undertaken in 2018/19 to establish the true cost of care across the social care sector rather than in isolation.

53 EXCLUSION OF THE PUBLIC

RESOLVED to exclude the public from the meeting during consideration of the remaining items in accordance with Section 100A(4) of the Local Government

Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information as defined in paragraphs 3 and 5 of part 1, Schedule 12A of the Act.

54 FEE RATES FOR ADULT SOCIAL CARE SERVICES 2018/19 EXEMPT APPENDICES - KEY DECISION

RESOLVED to note the content of the exempt appendix to the report on Fee rates for adult social care services 2018/19.

55 SOURCING INVESTORS AND PROVIDERS FOR DELIVERY OF THE DN2 CHILDREN'S INTERVENTIONS SOCIAL IMPACT BOND - KEY DECISION

RESOLVED to note the content of the report on Sourcing investors and providers for delivery of the DN2 Children's interventions social impact bond and to approve the recommendations it sets out.

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Agenda Item 4

COMMISSIONING AND PROCUREMENT SUB-COMMITTEE
13 March 2018

Subject:	Contract for the production, printing and despatch of Council Tax annual and weekly billing, reminder notices, Benefit statements and associated documents		
Corporate Director(s)/ Director(s):	Laura Pattman, Strategic Director of Finance		
Portfolio Holder(s):	Councillor Graham Chapman, Deputy Leader & Portfolio Holder for Resources and Neighbourhood Regeneration		
Report author and contact details:	Antony Snape, Team Leader, Revenues and Benefits Business Support 0115 876 3890 email: antony.snape@nottinghamcity.gov.uk		
Key Decision	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subject to call-in	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Reasons: <input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Income <input type="checkbox"/> Savings of £1,000,000 or more taking account of the overall impact of the decision	<input checked="" type="checkbox"/> Revenue <input type="checkbox"/> Capital		
Significant impact on communities living or working in two or more wards in the City	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Total value of the decision: Up to £1,100,000			
Wards affected: All		Date of consultation with Portfolio Holder(s): Councillor Graham Chapman 21 February 2018	
Relevant Council Plan Key Theme:			
Strategic Regeneration and Development			<input type="checkbox"/>
Schools			<input type="checkbox"/>
Planning and Housing			<input type="checkbox"/>
Community Services			<input type="checkbox"/>
Energy, Sustainability and Customer			<input type="checkbox"/>
Jobs, Growth and Transport			<input type="checkbox"/>
Adults, Health and Community Sector			<input type="checkbox"/>
Children, Early Intervention and Early Years			<input type="checkbox"/>
Leisure and Culture			<input type="checkbox"/>
Resources and Neighbourhood Regeneration			<input checked="" type="checkbox"/>
Summary of issues (including benefits to citizens/service users):			
<p>The current contract expires on 31/07/18 and this report requests authority to undertake a procurement exercise to retender for a four-year contract on a 2 year + 1 + 1 year basis.</p> <p>Authority is also requested to delegate the award of the contract to the Strategic Director of Finance.</p>			
Exempt information: None			
Recommendation(s):			
<p>1 To approve the undertaking of a full tendering process for the procurement of a new four year contract on a 2 + 1+ 1 basis from 01/08/18</p>			
<p>2 To delegate authority to the Strategic Director of Finance to award the contract to the preferred supplier following completion of the tender process.</p>			

1 REASONS FOR RECOMMENDATIONS

- 1.1 The current four-year contract, which has operated on a 2 +1+1 basis since 2014, will expire on 31/07/18 and in order to comply with the City Council's contract procedure rules it is necessary to undertake another procurement exercise to test the market and achieve the best outcome for the City Council.
- 1.2 The 2+1+1 year contract arrangement allows the City Council to plan the cost over this period while retaining the flexibility to break after two years if circumstances require this.

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 The Revenues and Benefits service issues 250,000 Council Tax bills, 40,000 e-bills, 300,000 Benefit Statements and 75,000 Council Tax reminders on an annual basis and a Supplier is required who can accurately print and despatch this volume at both annual billing time and over each week throughout the year and meet our critical deadlines.
- 2.2 Many citizens require bills and benefit statements at the same time. Significant savings and efficiencies are available by matching together all documents in the same run that will be sent to the same person and posting them as a single item. A supplier is required who can manipulate our print data to achieve this.
- 2.3 We promote and undertake e-billing for Council Tax and cost savings of printing, stationery and postage can be achieved by issuing documents in this way. We will seek a Supplier who can offer this service and who can demonstrate the ability to make further developments in electronic document delivery.
- 2.4 We also produce a significant amount of letters and associated documents on a daily basis in the administration of the Revenues and Benefits service and we will explore whether a Supplier can print and despatch these as part of the tender process.
- 2.5 The largest proportion of the cost of this contract will relate to postal charges. The procurement exercise will look for Suppliers who can offer attractive discounted postal rates as significant cost savings can be achieved in this way.

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

- 3.1 To bring the production of bills and statement in-house. This option has been rejected as resources and machinery do not exist to handle these volumes.

4 FINANCE COLLEAGUE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)

- 4.1 The estimated total cost of this contract over the 4 year period (2+1+1), to commence from 1 August 2018, is £1.100m.
- 4.2 This will be funded from Nottingham Revenue & Benefits Ltd in accordance with delivery requirements of the company and Nottingham City Council revenue budgets to provide Business Rates communication.

- 4.3 The estimated split of the £1.100m total is as follows:
- Production: £0.118m per year, paid annually (£0.472m total)
- Postage: £0.157m per year, paid monthly (£0.628m total)
- 4.4 Savings over the course of the contract will be made by the efficient use of technology, encouraging self-service and electronic notifications. In addition, the remaining high volumes of printed items will enable NCC to obtain the most beneficial bulk postage rates.

Hayley Mason, Strategic Finance Business Partner, 27 February 2018

5 LEGAL AND PROCUREMENT COLLEAGUE COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND INCLUDING LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)

- 5.1 Procurement Comments
An open tender will be conducted to ensure value for money and compliance with our own financial regulations and public procurement regulations. The report author has already engaged with procurement and there are no significant concerns with the approach proposed by this report.

Rosalie Parkin Procurement Category Manager – Products 14 February 2018

- 5.2 Legal Comments.
This report raises no significant legal issues.
Andrew James Team Leader (Contracts and Commercial) 15 February 2018

6 STRATEGIC ASSETS & PROPERTY COLLEAGUE COMMENTS (FOR DECISIONS RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE (STRATEGIC REGENERATION COMMITTEE REPORTS ONLY)

- 6.1 Not applicable

7 SOCIAL VALUE CONSIDERATIONS

- 7.1 Social value will be considered within the tender in line with the Council's procurement strategy.

8 REGARD TO THE NHS CONSTITUTION

- 8.1 Not applicable

9 EQUALITY IMPACT ASSESSMENT (EIA)

- 9.1 Has the equality impact of the proposals in this report been assessed?

No



An EIA is not required because the award of this print contract will not have any equalities implications

**10 LIST OF BACKGROUND PAPERS RELIED UPON IN WRITING THIS REPORT
(NOT INCLUDING PUBLISHED DOCUMENTS OR CONFIDENTIAL OR EXEMPT
INFORMATION)**

10.1 None

11 PUBLISHED DOCUMENTS REFERRED TO IN THIS REPORT

11.1 None

Agenda Item 5

COMMISSIONING AND PROCUREMENT SUB-COMMITTEE
13 March 2018

Subject:	Crime and Drugs Partnership Contract Approval 2018/19		
Corporate Director(s)/ Director(s):	Katy Ball, Director of Commissioning & Procurement Alison Challenger, Director Public Health Colin Monckton, Director of Strategy & Policy Andrew Errington, Director Community Protection		
Portfolio Holder(s):	Councillor Collins – Portfolio Holder Strategic Infrastructure and Communications Councillor McDonald - Portfolio Holder Adults and Health Councillor Neal – Portfolio Holder for Community and Customer Services		
Report author and contact details:	Christine Oliver Head of Commissioning - 01158 765725 Tim Spink, Head of Crime and Drugs - 01158 764506 Steve Oakley, Head of Contracting and Procurement -01158 762836		
Key Decision	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subject to call-in	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Reasons: <input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Income <input type="checkbox"/> Savings of £1,000,000 or more taking account of the overall impact of the decision	<input checked="" type="checkbox"/> Revenue <input type="checkbox"/> Capital		
Significant impact on communities living or working in two or more wards in the City	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Total value of the decision: Up to £9,566,355			
Wards affected: All	Date of consultation with Portfolio Holder(s): Councillor Chapman – 21/02/2018 Councillor Neal, Councillor McDonald, Councillor Collins –26/02/18		
Relevant Council Plan Key Theme:			
Strategic Regeneration and Development	<input type="checkbox"/>		
Schools	<input type="checkbox"/>		
Planning and Housing	<input type="checkbox"/>		
Community Services	<input checked="" type="checkbox"/>		
Energy, Sustainability and Customer	<input type="checkbox"/>		
Jobs, Growth and Transport	<input type="checkbox"/>		
Adults, Health and Community Sector	<input checked="" type="checkbox"/>		
Children, Early Intervention and Early Years	<input checked="" type="checkbox"/>		
Leisure and Culture	<input type="checkbox"/>		
Resources and Neighbourhood Regeneration	<input type="checkbox"/>		
Summary of issues (including benefits to citizens/service users): The purpose of this report is to seek delegated authority to the Director of Commissioning & Procurement to receive and collate grants and other funding, to allocate this funding to the Head of Commissioning, Director of Strategy & Policy and the Director of Community Protection to act as the accountable bodies on behalf of grant funders and partners. In addition to grant delegated authority to the Director of Commissioning & Procurement to award funding and to tender, award and extend contracts and grant authority to the Head of Commissioning to sign contracts.			
Exempt information: State 'None' or complete the following. Appendices 1 and 2 to the report are exempt from publication under paragraph 3 of Schedule 12A to the Local Government Act 1972 because it contains information relating to commercial confidentiality and, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. It is not in the public interest to disclose this information because it will prejudice negotiation with funders and			

providers.

Recommendation(s):

- 1** To approve the anticipated receipt and expenditure of the Public Health Grant, Police and Crime Commissioner Grant, Nottingham City Council (NCC) and partner contributions by the Crime and Drugs Partnership (CDP) in 2018/19 as set out in exempt appendix 1.
- 2** To delegate authority to the Director of Commissioning & Procurement to allocate anticipated funds for the above expenditure and to secure best value for Nottingham citizens. As set out in exempt appendix 1.
- 3** To approve tender of contracts as set out in exempt appendix 2.
- 4** To delegate authority to the Director of Commissioning & Procurement to approve the outcomes of tenders and award contracts to secure best value for Nottingham Citizens as set out in exempt appendix 2.
- 5** To delegate authority to the Head of Commissioning to sign contracts arising from the tender process once the tender outcome is agreed or amended contract if renegotiated. (Exempt appendix 2).

1 REASONS FOR RECOMMENDATIONS

- 1.1 To ensure the Public Health, Police and Crime Commissioner, NCC and partner contributions funding allocations are utilised to commission and contract with services in an appropriate way and in accordance with the correct legalisation.
- 1.2 To allow for relevant and necessary commissioning and commissioned activity to continue in order to maintain service provision for the citizens and meet identified local need
- 1.3 To enable timely contract variations, extensions and allocations to be made to services in order to deliver continuation of services in 2018/19.
- 1.4 To allocate funding to deliver the required savings across the Public Health and Police and Crime Commissioner funding streams in 2018/19.

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 The Office of the Police Crime Commissioner have written proposals for allocating 2018/19 funding to the CDP. Public Health, Partner contributions and other funding has not yet been confirmed for 2018/19. Therefore indicative written proposals and unconfirmed allocations to the CDP for 2018/19 are set out in exempt appendix 1.
- 2.2 Exempt appendix 1 also sets out anticipated expenditure for the CDP for 2018/19.
- 2.3 Exempt appendix 2 sets out services to be tendered in 2018/19 and anticipated contract values.
- 2.5 Consultation will be undertaken as part of any tender set out in exempt appendix 2.

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

- 3.2 Option 1 - To cancel the provision of the services. This is not considered an option due to the impact on the Crime & Drug Partnership overall aims to reduce substance misuse.

4 FINANCE COLLEAGUE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)

- 4.1 The anticipated value of the Public Health Grant, Police & Crime Commissioner Grant, Nottingham City Council, and partner contributions funds totals **£9,566,355** in 2018/19 as outlined in exempt appendix 1.
- 4.2 The proposals outlined in exempt appendix 1 allow for savings to be delivered in 2018/19 which align to the requirements of the Medium Term Financial Plan (MTFP). Plans would need to be revised accordingly if funding differs from that anticipated.
- 4.3 Dispensation from financial regulations 3.29 and contract procedure rule 5.1.2 is supported for this service by the Chief Financial Officer.

(Hayley Mason – Strategic Finance Business Partner - 27 February 2018)

5 LEGAL AND PROCUREMENT COLLEAGUE COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND INCLUDING LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)

- 5.1 The decision to exercise the options to extend the two contracts referred to in appendix 2, and to undertake tender processes compliant with EU and UK Procurement Regulations (Light Touch Regime) and the Council's Financial Regulations are supported from a Legal and Procurement perspective.

(Julie Herrod - Lead Procurement Officer / Andrew James - Team Leader Contracts and Commercial Legal Services – 28 February 2018)

6 SOCIAL VALUE CONSIDERATIONS

- 6.1 Recommendations have been considered in line with the Public Services (Social Value) act 2012. All services within this report aim to improve the social wellbeing of the client groups they target.

7 REGARD TO THE NHS CONSTITUTION

- 7.1 Local Authorities have a statutory duty to have regard to the NHS Constitution when exercising their public health functions under the NHS Act 2006. In making the decisions relating to public health functions we consider the NHS Constitution where appropriate and take into account how it can be applied in order to commission services to improve health and wellbeing.

8 EQUALITY IMPACT ASSESSMENT (EIA)

- 8.1 An EIA is not required because an EIA will be undertaken separately for each tender exercise.

**9 LIST OF BACKGROUND PAPERS RELIED UPON IN WRITING THIS REPORT
(NOT INCLUDING PUBLISHED DOCUMENTS OR CONFIDENTIAL OR EXEMPT
INFORMATION)**

9.1 None

10 PUBLISHED DOCUMENTS REFERRED TO IN THIS REPORT

10.1 None

11 OTHER COLLEAGUES WHO HAVE PROVIDED INPUT

11.1 Lucy Putland, Commissioning Manager CDP – 0115 8765732

11.2 Tim Clark, Financial Analyst CDP – 0115 8762711

11.3 Julie Herrod, Lead Procurement Officer – 0115 8763563

11.4 Andrew James, Team Leader Legal Services – 0115 876 4431

11.5 Hayley Mason, Commercial Business Partner – 0115 8763711

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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